

September 2018

Dear Parent/Carer

RE: Guidance on Access to Firefly

To help you support your child in their homework and classwork we provide parents with an account to log on to Firefly, our Learning Platform.

By logging onto Firefly you will be able to see information regarding your child. In particular, details of their timetable and teachers. Importantly, it will also give you a list of all homework tasks that have been set. This information will include the date set, date due, the subject, teacher and a short description of the task. Any resources such as PowerPoint files or video clips can also be attached. It will also show you if your child has completed each task.

All teachers use Firefly to set homework tasks. Students will need to logon to their Firefly account to see clearly what work they need to complete and by when. Firefly allows teachers to provide specific detail about homework tasks, so that they can provide more support for both students and parents.

To logon to your Firefly page please click on the link <https://kow.fireflycloud.net>

1. Select the green box "logging in for the first time? Activate your account".
2. You will then be asked to enter your email address (the email address this message has been sent to). This will trigger an email from Firefly containing a link for you to follow.
3. Click on the link in the email you will have just received from Firefly.
4. You will be asked to create a password for your Firefly account and once you have done this you will be able to view your Firefly homepage.

Firefly works just like any other website and I would encourage you to take time to browse the site. From the homepage you can select tabs that show the subject pages and information on Houses, Clubs and Activities and Student Services, together with blogs, news and the school diary. These are the same pages that the students can access.

As a parent you will also be able to select a link by the name of your child from which you can view the tasks that they have been set. These links also allow you to view reports that are issued periodically.

Firefly is constantly being updated by staff all the time and we hope that students will use this resource to help with revision and to extend their own learning alongside the homework tasks that will be set via Firefly. We very much hope that you will take this

opportunity to further support your child with their homework and hope you find useful the information provided by logging onto Firefly.

If you have any queries please contact the Main Office on 01934 742608 or by email at office@kovessex.co.uk

Yours sincerely,

JASON EDWARDS
Deputy Headteacher
(Progress & Performance)