

April 2022

Dear Parents/Carers

**Re: Year 10 Parents' Evening – Wednesday 27 April 2022 between 4.00pm and 7.00pm**

We would like to invite you to our Video Appointments Year 10 Parents' Evening on Wednesday 27 April 2022. The meetings with your son's/daughter's subject teachers will be available to book between 4.00pm and 7.00pm.

Due to staff changes it may be necessary for some Maths classes to be reassigned to other Maths teachers after the Easter holiday. This will be reflected on the Parent Evening booking system.

It will be possible to make one appointment per subject teacher. Each appointment will last for five minutes and will be a video call, bookings can be made from 7am on Tuesday 5 April 2022. Please find attached a guide on how to access your video calls on the evening.

The link to book appointments can be found on the Parents' page of the school website or on Firefly. Alternatively, you can type the following directly into your browser: <https://kingsofwessexacademy.parentseveningsystem.co.uk/>

When logging into the booking system you will be required to use your Firefly login.

Once you have booked your appointments, you will receive an email confirming the details. If you wish to amend your appointments, either click on the link contained in the confirmation email, or enter via the link above, using the same login details as before. Please ensure that you enter your login details correctly.

A user guide to the Parents' Evening system is available on the Parents' page of the website. If you have any difficulty using the online booking system, then please contact the office on 01934 742608. You will then be assisted with using the booking system.

All appointments must be made online by 4pm on Monday 25 April 2022.

We look forward to speaking with you on the Wednesday 27 April 2022.

Yours sincerely



**Rachel Hopwood**  
**Deputy Headteacher**