

Provider Access Policy

Adopted by:	Standards and School Improvement Committee
Date Adopted:	20 September 2018
Date for Review:	September 2024

Introduction:

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement:

All pupils in years 9 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

Management of Provider Access Requirements:

Procedure:

A provider wishing to request access should contact the Careers Lead on the main school telephone number 01934 742608 or email office@kovessex.co.uk

Opportunities for access:

A number of events integrated into the school’s careers programme, could offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year	9	10	11	12	13
Autumn	Careers Fair	Careers Fair	Careers Fair	Careers Fair	Careers Fair Making higher education applications, apprenticeship applications, small group discussions

Spring	Life Skills day – transferable skills	Work Skills day – preparation or work experience	Post 16 assemblies – apprenticeship, Sixth form, colleges	Higher education conference and alternatives to higher education conference, finance beyond 16 conference. Mock interviews.	
Summer		Work experience placement week.		Making post 18 choices assemblies Work experience placement week.	

Please speak to our Careers Lead to find the most suitable opportunity for you.

Premises and Facilities:

The school will make the main hall, gym or theatre available for assemblies and year group talks, classrooms, available for discussions as appropriate for an activity. Please note that any such activity will need to be accompanied in accordance with the Academy safeguarding policy. The school will also make available IT and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Employability Coordinator for the Employability and Learning Hub or the Learning Resources Centre which is managed by the Learning Resource Centre Co-Ordinator. The Employability & Learning Hub and the Learning Resources Centre is available to all students at break time and lunchtime.