

Getting organised - the essentials

A successful A level student is one who is *organised*.
Taking time to organise yourself will help you in the long run.

1. Get a folder for each subject



2. Use dividers to organise the folders

3. If you are taught by two (or more) teachers, label dividers by your teachers' names use dividers for different teachers and/or subjects

4. Print copies of the relevant specifications



5. Have pens and highlighters

6. Ensure all work completed in lessons is dated and titled so that you can easily refer back to this information later

Time organisation and knowledge consolidation - aim high!

You have 'study' periods. For each lesson completed you should be undertaking an hour of study, even if formal 'homework' has not been set.

1. Plan how you will use your study periods - which subjects and when?
2. Complete your formal homework first.
3. Undertake reading/research into the topic being studied in class to widen your knowledge and understanding.

Do this by accessing extra reading, deliberate learning and period 9 resources on Firefly.



4. Make notes (or another appropriate format) on your topics; ensure that any books, websites, articles used are referenced in your notes.

Doing extra reading and research will help to consolidate your learning, whilst also pushing and challenging your understanding as you apply what you have learnt to a wider context.