

22 March 2023

Dear Parent/Carer

Year 13 Prom Monday 3 July 2023 – Batch Country House

We are delighted to invite all Year 13 students to our Prom which will take place on Monday 3 July 2023 at The Batch Country House in Lympsham. The evening will begin at 7.00pm and end at 11.00pm. It is expected that all students will arrange their own transport to and from the venue at the end of the evening. The dress code is smart.

The cost of the evening is £30.00, which will include food, DJ and security.

Payment for this event must be made using the online ParentPay system. The event will be available on ParentPay from **9am on Friday 24 March 2023**. If you are unable to pay online you can pay by cash at a store showing the Paypoint logo. You will need a Paypoint letter which is available from the school office. The letter has a barcode which is unique to this event. ParentPay and barcode letters are also used as acceptance of your parental consent and that you are satisfied with the arrangements outlined above. Reply slips for consent are no longer issued. Please ensure that we have your up-to-date emergency contact details and any relevant medical information for your child, as this information is taken from our school database. Payments are non-refundable. **The deadline for payment is Monday 17 April 2023**. Should your child withdraw from the event, we are only able to offer a refund if their place can be filled by another student.

In addition, please indicate on Parentpay:

- whether you give permission for your child to leave to make their own way home or if they will be collected by you at the end of the evening
- any dietary requirements

There will be no alcohol available during the evening, however, soft drinks can be purchased from the bar. The Batch Country House is providing its own security staff and they, along with teaching staff, will be supervising entry to the venue and ensuring that students can celebrate and enjoy themselves in a safe and secure environment.

There will be no admission to anyone who is not a Year 13 student at Kings or who has not paid for a ticket. It will be made clear to the students that, if we have any concerns regarding their welfare, parents will be contacted immediately and asked to collect their son/daughter from the venue. This will apply to any student who is caught in possession of alcohol.

Once again, we expect this to be a very successful and enjoyable Prom which will provide students with an opportunity to celebrate their time at Kings with their peers and their teachers.

Yours sincerely

The Senior Team