

# Provider Access Policy

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Headteacher



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Chair of Local Partnership Board

# The Kings Academy

## PROVIDER ACCESS POLICY

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This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

### STUDENT ENTITLEMENT

All students in Years 9 to 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

In addition, from January 2023 the new provider access legislation (PAL) comes into force. This updated legislation specifies schools must provide at least six encounters with approved providers of apprenticeships and technical education for all their students:

- Two encounters for pupils during the 'first key phase' (Year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (Year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (Year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend

The new legislation will become a key mechanism to further help learners understand and take-up, not just apprenticeships, but wider technical education options such as T-Levels and Higher Technical Qualifications.

At Kings Academy, we are keen to support providers and our students to meet and evidence this updated requirement meaningfully as part of our wider progressive careers' programme.

As part of our careers' programme, we will consider requests from approved training, apprenticeship, technical and vocational education providers, including university technical colleges where appropriate, to speak to our students. Kings Academy will also approach these providers directly when planning and organising key employability and career related events throughout the school year such as assemblies, careers cafes, the Employability Skills Day, webinars within the curriculum, and parent evenings.

Staff, students, parents, and carers are consulted with regards to the provision on offer. The quality and impact of careers provision at Kings Academy is monitored by our Senior Leadership Team, Careers Lead, Link Local Partner, and the Wessex Learning Trust Employability Trustee; in addition to the Heart of the Somerset Careers Hub through Compass auditing.

### PREVIOUS ENCOUNTERS

In previous terms/years we have invited the following organisations/providers from the local area to speak to our pupils:

|                                |              |   |
|--------------------------------|--------------|---|
| Aardman                        | Archiwest    | ASK (Apprenticeship Support and Knowledge for Schools and Colleges) |
| Airbus                         | Artichoke    |   |
| Albert Goodman                 | Army         | Avis  |
| Alun Griffiths Civil Engineers | Arthur David | Aviva   |
| AO                             | Asda         | Axa-Insurance   |

|                              |                                      |                                  |
|------------------------------|--------------------------------------|----------------------------------|
| Axe Valley Large Animal Vets | Construction Industry Training Board | Handelsbanken                    |
| Axe Valley Vets              | Civil Service                        | Heidelberg Materials             |
| B2 Architects                | Charlie Bighams                      | Kennedys Law                     |
| Babcock International        | Cheddar Ales                         | Kiddi Caru                       |
| BAE Systems                  | Cheddar Caves                        | Kings Fitness & Leisure          |
| Bakkavor                     | Chops                                | Langford Vets                    |
| Bath Arms                    | Co-op                                | Laurel & Wylde                   |
| Bath Rugby                   | Cooper & Tanner                      | Leonardo                         |
| BBC                          | CW Surveyors                         | Lidl                             |
| BGW Solicitors               | Cyient                               | Lloyds Pharmacy                  |
| Birmingham City University   | Debenhams                            | Lye Cross Farm                   |
| Broad Street Hair            | Devon & Somerset Fire & Rescue       | Majestic Designs                 |
| Boomsatsuma                  | Diocese of Bath & Wells              | Marks & Spencers                 |
| Boots Opticians              | Directline Group                     | Merryweather Williams Solicitors |
| Border Force                 | Discovery                            | Ministry of Defence              |
| Brandon Trust                | Dowlas Property Group                | Morrisons                        |
| Bridgwater & Taunton College | EasyJet                              | Mulberry                         |
| Bristol Airport              | Eddie Stobart                        | Muller                           |
| Bristol City Robins          | EDF Energy                           | National Citizen Service         |
| Bristol Media                | Enable PM                            | National Express                 |
| Bristol School of Acting     | EVO                                  | National Grid                    |
| Cannington College           | Extra Mile Printing                  | National Highways                |
| Careers in Racing            | Frazer-Nash Consultancy (engineers)  | National Horseracing College     |
| Careers in Teaching          | Four Fifty Partnership               | National Trust                   |
| Cheddar Signs                | Framptons                            | NatWest                          |
| Cheddar Youth Trust          | G4S                                  | Navy                             |
| Clarks                       | Geollect                             | NHS                              |
| Cobalt Blue Consulting       | GWR                                  | NK Opticians                     |
|                              | Hair & Beauty Academy                | Numatic                          |
|                              |                                      | O2                               |

|                         |  |                                   |
|-------------------------|--|-----------------------------------|
| Ocean Adventurers       | Somerset Skills & Learning                           | Wells Cathedral Stonemasons       |
| Old Mill Group          |  |                                   |
| Oxfam                   | South Western Ambulance Service NHS Foundation Trust | Weston College                    |
| Pickfords               |  | Wessex Water                      |
| Police                  | South West Heritage Trust                            | Whitbread                         |
| RAF                     |  | Whitestuff                        |
| RoadChef                | Space Detectives                                     | Will Haley Engineering            |
| Rolls Royce             | St Monica Trust                                      | Wilmott Dixon Surveyors           |
| Rotamec                 | Strode College                                       | Woodbury Insurance                |
| Rowan HR                | Strongvox  | Wyke Farms                        |
| RSM UK Management Ltd   | Taylor Wimpey  | UK Hydrographic Office            |
| RT Keedwell Group       | Tesco  | Unity Holidays                    |
| RSPCA                   | Thales   | University of Arts, Plymouth      |
| Ryanair                 | The Old Vic  | University of Bristol             |
| Sainsburys              | Thatchers  | University of Law                 |
| Samsun Solutions        | The FSC Group  | University of the West of England |
| Screwfix                | Think Drinks   | University of Winchester          |
| Shepton Vets            | Tincknells   | Yeo Valley                        |
| Somerlap                | Travis Perkins                                       | Yeovil Theatre                    |
| Somerset Care           | TSB  | YMCA                              |
| Somerset County Council | TUI  | You Are My Sunshine               |
| Somerset Earth Science  | Veolia   | Young Somerset                    |
| Somerset Film           | Victoria Plum  |                                   |
|                         | Waterstones  |                                   |
|                         | We Are Quattro                                       |                                   |

### **MANAGEMENT OF PROVIDER ACCESS REQUIRMENTS**

Procedure: A provider wishing to request access should contact Rachel Hopwood the Careers Lead or Sally Devlin the Employability Coordinator on the main Academy telephone number 01934 742608 or email [office@kovessex.co.uk](mailto:office@kovessex.co.uk)/[sdevlin@kovessex.co.uk](mailto:sdevlin@kovessex.co.uk).

### **OPPORTUNITIES FOR ACCESS**

Several events integrated into the school's careers programme could offer providers an opportunity to come into school to speak to students and/or their parents/carers:

| Term   | Year 9                                | Year 10  | Year 11   | Year 12  | Year 13  |
|--------|---------------------------------------|--|---|--|--|
| Autumn | Careers Fair                          | Careers Fair   | Careers Fair  | Careers Fair   | Careers Fair<br><br>Making higher education applications, apprenticeship applications, small group discussions |
| Spring | Life Skills day – transferable skills | Employability Skills day – preparation for work experience | Post 16 assemblies – apprenticeship, Sixth form, colleges<br><br>Careers Cafe | Higher education conference and alternatives to higher education conference, finance beyond 16 conference<br><br>Mock interviews |  |
| Summer | Careers Cafe                          | Work experience placement week                             |   | Making post 18 choices assembly series<br><br>Work experience placement week   |  |

Please speak to our Careers Lead/Employability Coordinator to find the most suitable opportunity for you.

#### **GRANTING REQUESTS AND REFUSAL OF REQUESTS**

Once your request has been submitted, our Careers Leader will respond to you within 10 working days. All requests will be given due consideration by the Careers Leader and Senior Leadership Team.

Once the request has been granted, we will ask you for a range of information before the session. This may be a prospectus, letter, presentation to share with students and/or parents in advance of your session.

This should include: -

- Details of the opportunities you offer including technical education, courses and entry requirements
- What is learning like with your institution?
- How do you prepare students for their best next step on successful completion of your course/training?
- Examples of linking courses with careers relating to the labour market and recent positive destinations of students who have completed their learning with you
- Requests will be considered against: -

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.
- All requests will also be considered in line with the Academy's Safeguarding Policy. For questions on this policy statement or the wider careers programme please do not hesitate to contact us.
- Kings Academy will keep a log of all provider requests for access and the outcomes to support the delivery and evaluation of the careers programme.

## **PREMISES AND FACILITIES**

The Academy will make the main hall, gym, or theatre available for assemblies and year group talks, and classrooms available for discussions, as appropriate, for an activity. Please note that any such activity will need to be accompanied in accordance with the Academy's Safeguarding Policy. The school will also make available IT and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Employability Coordinator for the Employability Hub or the library which is managed by the Librarian. The Employability Hub and the Library are available to all students at break and lunchtimes.

## **Complaints**

If a provider has reason to make a complaint in relation to this statement, please email Rachel Hopwood, Deputy Headteacher and Careers Lead via [office@kovessex.co.uk](mailto:office@kovessex.co.uk) at Kings of Wessex Academy who will investigate further. Any complaints with regards to provider access can be raised using the school's complaints procedure. Subsequently you can contact [The Careers & Enterprise Company](#) on [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk).