

14th June 2016

Dear Parent / Guardian,

German Study Trip to Berlin - Monday 5th – Friday 9th December 2016

The German department is delighted to be able to offer our Year 10 and 11 students the opportunity to take part in the German study trip to Berlin in December of this year. Although the visit is not essential to the GCSE/AS course, it will support your son/daughter by giving them the opportunity to develop and improve their German language skills, as well as gaining an insight into modern day life in the German capital. Please be advised that this trip has been authorised before full publication of any additional Academy trips and visits for the academic year 2016-2017 that will be available to students. This is to enable us to secure our accommodation and flights with the travel company.

Travel arrangements are to be organised by the NST Travel Group, which has been organising trips for school groups for over the last 40 years. To obtain flights and accommodation for the above dates at the cheapest rates I will need to act as soon as possible. The company has requested provisional accommodation space for our trip but flights cannot be confirmed until we receive a non-refundable deposit of £125. The cost of our tour is subject to re-confirmation of the current availability of the seats for the estimated group size (and at the current group price) on receipt of the booking form, passenger list and deposits. As seats cannot be held, I will need to confirm our booking as soon as possible. Travel will be from The Kings of Wessex by coach and air. The price of the 5 day trip with 4 nights' full board accommodation at one of the Meininger Hotels in the centre of Berlin will be approximately **£590** based on a minimum of 25 students and is inclusive of:

- Outward bound flight from Heathrow → Berlin & return flight from Berlin → Bristol.
- UK airport transfers
- UK Airport Representative
- Public transport costs in Berlin
- Overseas return transfers from the airport to the hotel
- Full Board accommodation
- NST 24 hour emergency contact service whilst on tour
- Travel Insurance
- Entry fees to places of interest

Not included:

- Meals on route
- Pocket money

The itinerary has yet to be decided but places of interest could include the Brandenburg Gate, Olympic Stadium, the DDR Museum, the Wallmuseum – Haus at Checkpoint Charlie, TV Tower, the Berlin Christmas markets, the story of Berlin Museum and a tour of the Reichstag. Prior to and after each activity, there will be a classroom session with a focus on the vocabulary, phrases and grammar specific to that particular activity

If you would like your child to take part we ask that you return the non-refundable deposit of £125 to the Main Office by **Monday 27th June 2016**. Cheques should be made payable to The Kings of Wessex Academy, or alternatively, you can pay online by logging onto the Academy website. Simply click onto the parents' link and select 'Internet Payments' from the menu. **Payments must be accompanied by the parental consent form below and the attached medical form.** Before paying, please ensure that your child has their own, valid passport (must be valid for at least 6 months after the return date). If the trip is oversubscribed we will allocate places in the order in which deposits are received.

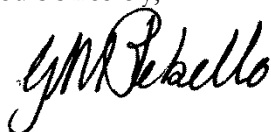
In addition to the deposit, I also require a **photocopy of your child's passport details** with the following details: full name of the student as written on their passport, date and place of birth, passport expiry date together with passport number and any special dietary requirements. I should inform you that bookings made after the deadline may be subject to a supplement.

As with all Academy trips students will be expected to uphold the reputation of the Academy, therefore exceptional behaviour is expected at all times throughout the trip and in the lead up to the trip. Failure to do this could result in them losing their place and any payments made to date.

Absence following a school activity (for example: tiredness due to a late return, or sore feet following an extensive day walking) will not be authorised unless medical certification is provided. Without this evidence, students may not be allowed to attend further Academy enrichment activities.

If you have any further queries, please do not hesitate to contact me in school. In the meantime, if you wish to secure a place for your son/daughter on the Berlin Trip 2016 please complete the reply slip below and return it to the main office with a deposit of £125.00 by **Monday 27th June**.

Yours sincerely,



Georgina M Rebello
Subject Leader for Languages

PARENTAL CONSENT FORM
The Kings of Wessex Academy, Cheddar
German Study Trip to Berlin, 5th – 9th December 2016

As parent/guardian of _____ Tutor Group _____ I have read, fully understood and am satisfied with the details supplied about the above-mentioned activity and agree to my son/daughter taking part in it in December 2016. I enclose my deposit of £125. I understand that if my son/daughter obtains a place on the German Study Trip 2016 then this deposit will be non-refundable. I know of no medical reason why he/she should not participate. I am aware that:

- a) The academy's insurance policy covers students for trips abroad. However, you may wish to purchase additional travel insurance for your child.

Signed _____

Date _____

Please print clearly:

Passport Surname	Full Name as appears on Passport	M/F	Date of Birth	Place of Birth	Passport Expiry Date	Age on date of departure
Passport No.						
Special Dietary Requirements:						